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MINUTES OF THE THIRD FDD CAREER SERVICE BOARD MEETING

26 February 1957

All members were present

1. TRAINING

25X1A

25X1A

██████████ announced that ██████████ received a grade Category 2 in the language aptitude test and is interested in becoming a language trainee.

25X1A

25X1A

██████████ reported that ██████████ received a grade of C plus in the French exam.

25X1A

██████████ did not believe that OTR's exams would meet FDD needs very well due to the fact that OTR's testing techniques, which are now being developed in connection with the Language Development Program, are of an objective type. She added that their reverse translation is also an objective type test, involving vocabulary, grammar, and translation of phrases. OTR now has translation exams in Albanian, Arabic, Chinese, Czech, Finnish, Greek, Hungarian, Japanese, Persian, Polish, Serbo-Croatian, Swedish, Hebrew, and Yiddish. These will be scrapped as soon as objective exams in these languages have been prepared. In conclusion ██████████ recommended that we continue testing FDD personnel with the FDD exam insofar as practical.

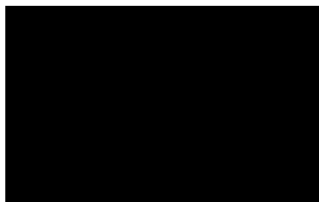
25X1A

The Chairman approved the continuation of FDDs present testing program.

25X1A

It was recommended that ██████████ attend a two-weeks' "Atomic Warfare Defense Course" conducted by the US Naval Unit, Chemical Corps School at Ft. McClellan, Alabama.

The following personnel are scheduled for the language aptitude test in March:



25X1A

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2. POLICIES and PROCEDURES

The Chairman reviewed notices on "The Biographic Profile" (N 20-800-2) and DD/I Notice 20-580-1 on "Competitive Promotion."

3. CAREER STAFF APPLICATIONS

None

4. ROTATION

None

5. PROMOTION

25X1A

The Board recommended approval of promotion of [REDACTED] GS-3 to GS-4.

6. VACANCIES

25X1A

The Chairman announced that OTR was interested in finding an Admin Assistant at a GS-11 to assist [REDACTED] in drawing up proficiency tests under the OTR testing program; primarily one qualified in languages and who has had experience in testing programs.

25X1A

[REDACTED] reported a GS-7 vacancy in Records Section/Reports Branch, and [REDACTED] reported a GS-9 vacancy in the Far East Branch.

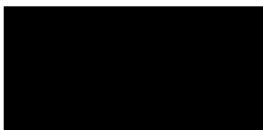
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7. CAREER PREFERENCE OUTLINES

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The following outlines were reviewed by [REDACTED] with no added comments:

25X1A



8. TRANSFERS

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[REDACTED] Foreign Documents Officer, GS-11 Far East Branch to OCI on 22 February.

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25X1A

[REDACTED] Clerk Typist, GS-4, Reports Branch to [REDACTED] on 22 February

25X1A

[REDACTED] Foreign Documents Officer, GS-7, USSR Branch to DD/P/FE on 21 February.

25X1A

[REDACTED] I.O. (Gen Eng), GS-11, Scientific & Technical Branch to DD/P/FE on 22 February.

9. ,REASSIGNMENTS

25X1A

[REDACTED] was reassigned to USSR Branch from Screening Section/Reports Branch for morale purposes.,

25X1A

The Board noted a request for release by [REDACTED] GS-4, Reports Branch.

10. AWARDS

None

[REDACTED]

Secretary

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